

Lamar University Staff Advisory Council

April 9, 2013

Council Members Present:

Diann Brodnax	Amanda Doiron	Elizabeth Jeans	Julie Walker
Lisa Roach	Sherry Fitzgerald	Tina Johnson	
Sharlene Hatch	Lena Francis	Dimples Jones	
Donna Blaisdell	Stacie Granger	Rachel Juneau	
Robert Corbett	Tom Griffin	Cynthia Ksiazek	
David Day	Kathleen Hawsey	Carlene Lloyd	

I. Call to Order

President, Diann, called the meeting to order at 10:09 am.

II. Roll Call

Secretary, Sharlene Hatch called roll. A quorum was not seated.

III. Minutes

A quorum was not seated to accept the March 2013 minutes.

IV. Committee Reports

Executive Committee:

Diann Brodnax, President announced the Executive Committee met with Dr. Simmons and Dr. Melvin on April 8, 2013. Dr. Simmons and Dr. Melvin approved staff would be allowed to wear jeans on Denim Day to support Crime Victims Awareness Week. Dr. Simmons stated he would speak to the police chief regarding the traffic issues in the Visitor's Parking lot and on Jimmy Simmons and E. Virginia.

Bylaws Committee:

None

Community Service Committee:

- ❖ Sharlene Hatch, Chair announced the March of Dimes Walk for Babies will be held on Saturday, April 20, 2013 on the Lamar campus. The walk will begin at the John Gray Center, registration starts at 9 am and the walk begins at 10 am. Sharlene also announced that a campus announcement will be sent to promote the sale of the 2013 LU March of Dimes t-shirts.

Compensation and Budget:

None

Issues Committee:

None

Nominations Committee:

None

Staff Awards Committee:

- ❖ Dimples Jones, co-chair, announced the Staff Awards Ceremony will be held on Tuesday, April 16, 2013. The reception will begin 9:30 am and the awards presentation will be held at 10 am. Dimples also reminded volunteers to arrive at 9:15 am.

V. Unfinished Business

VI. New Business

Diann Brodnax, President provided more details regarding customer service initiative. The Cardinal COMPASS team will assist to improve staff and student retention. The mission statement resembles the university's mission statement. The Cardinal COMPASS Team will target the following areas:

- Training – Development of training manuals, promote workshops in conflict resolution, cross training.
- Communication - Improving communication, creation of a newsletter, website, and announcement.
- Outreach – Develop a mentorship to partner new hires with veterans; network with key departments and personnel on campus.
- Recognition – Develop opportunities for incentives for staff such as a feature in the newsletter or on the website.

Diann also stated that council members can contact her regarding which committee he/she would like to be assigned to. The brainstorming sessions will begin in with the May meeting and last for a few months.

VII. Good of the Order

- ❖ Lisa Roach, Treasurer announced there was a baseball game this week and our opponent is Rice University.
- ❖ Sharlene Hatch, Secretary, announced the Texas Higher Education Women's Conference scheduled for April 26th.

VIII. Adjournment

Motion was made by Amanda Doiron to adjourn, Carlene Lloyd seconded, and all were in favor. The meeting was adjourned at 10:34 a.m.

OPEN MEETING

**LAMAR UNIVERSITY
STAFF ADVISORY COUNCIL MEETING**

**May 14, 2013
10:00 A.M.
Gray Library 8th Floor**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
- IV. COMMITTEE REPORTS**
- V. UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
- VII. GOOD OF THE ORDER**
- VIII. ADJOURNMENT**